

**WARREN COUNTY CAREER CENTER**

**TIME SHEET FOR EXTRA CURRICULAR / BANQUET HOURS  
(OUTSIDE OF CONTRACTED HOURS)**

These hours are not to be reported on regular time sheets

Name \_\_\_\_\_ Program \_\_\_\_\_

Event Date \_\_\_\_\_ Event Name \_\_\_\_\_

Notes:

\_\_\_\_\_  
\_\_\_\_\_

Date                      Start Time                      End Time                      Total Hrs

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Please print, sign and submit this form to the Director of Secondary Education

\_\_\_\_\_ Date \_\_\_\_\_  
Employee Signature

\_\_\_\_\_ Date \_\_\_\_\_  
Director of Secondary Education

\_\_\_\_\_ Date \_\_\_\_\_  
Superintendent